

THE AMATEUR RADIO CLUB OF CENTRAL LOUISIANA

BY LAWS
As Adopted on:
April 1, 2008

ARTICLE I - MEETINGS

- Section 1.1 An annual Club meeting will be held in November of each year at a time and place to be determined by the Board of Directors.
- Section 1.2 Regular monthly meetings will be held at a time and place to be determined by the Board of Directors.
- Section 1.2a Meetings of the Board will be called at the descretion of the President.
- Section 1.3 All Club meetings shall be conducted in a orderly and courteous manner.
- Section 1.4 Special meetings may be called from time to time with the time and place to be determined by a majority of the Board of Directors with proper notice to the membership.
- Section 1.5 Proper written notice of special meetings shall be given on a timely basis for any such meeting.
- Section 1.6 All notifications for special meetings will be sent out in sufficient time to be in the possession of the general membership thirty (30) days prior to such meetings.
- Section 1.7 Notifications may be sent by regular postal service or by electronic means, such as but not limited to e-mail, messages on the Club repeater or Club Web site.
- Section 1.8 At no time shall any regular Club meeting be considered a closed meeting.
- Section 1.9 All Club Board meetings are considered closed meetings in order to conduct such meetings in a timely and efficient manner. All members are invited and encouraged to attend Club Board meetings, however, attendance is for observation purposes only. Unless questioned by a member of the Board, all input, questions, or comments shall be noted and brought forward to the Director at Large. All items discussed during the Board meeting shall be brought forward and acted upon during the regular Club meeting.
- Section 1.10 General Club meetings should be opened with the customary Pledge of Allegiance and introduction of members present.

ARTICLE II - OFFICERS

- Section 2.1 Officer's of the Club shall consist of a President, a Vice-President, a Secretary, a Treasurer, Director at Large, and the most recent past President. These Officers are the same as, and may be referred to as the Board of Directors or the Board. No officer may hold more than one position on the Board.
- Section 2.2 The President shall preside over regular Club and Board meetings, appoint all select committee chairmen, and be the spokesman for the Club. The President carries no voting power in the regular Club/Board meetings or the Annual Election of Officers except to break a tie vote.
- Section 2.3 The Vice-President shall perform the duties of the President in his absence. He/she shall also act as Chairman of all standing committee's, and act as equipment custodian for the club.

- Section 2.4 The Secretary will keep and maintain complete and accurate records of all meetings, membership records and collect membership fees then turn all monies and receipts into the treasurer, will handle correspondence for the club, maintain the Post Office box and pick up any mail addressed to the Club, and will preside over meetings in the absence of the President and the Vice-President at any meeting appointing any other member as temporary Secretary.
- Section 2.5 The Treasurer will handle all Club finances and assist with membership records. He/she shall give a written financial report to the Club annually.
- Section 2.6 The Director at Large and the most recent past President shall act in an advisory capacity to the other officers. The Director at Large shall also act as direct liaison for the general membership to the Board.
- Section 2.8 The Board may from time to time make expenditures for the club of up to \$200.00 after which the general membership shall be notified at the next general club meeting. Any expenditures above that amount shall be brought to the general membership of the club for vote and authorization before purchase is made.
- Section 2.9 The Board also reserves the right to waive a member's membership fees for services rendered to the Club.

ARTICLE III -- ELECTIONS/VOTING

- Section 3.1 The Officers of the Club shall be elected by a majority vote of the voting Full members present at each annual meeting using paper ballot and shall serve until their successors are elected. A vacancy in the Board of Directors shall be deemed to occur upon death, resignation or being voted out of office by the general membership due to lack of performing the task of that Board position. Upon such occurrence the President shall appoint a member to fill the vacancy until it can be filled by election of the membership at the next regular meeting.
- Section 3.2 The President shall appoint a Nominating Committee to be announced at the September general meeting.
- Section 3.3 The nominating committee will consist of three (3) Full members in good standing at least 18 years of age. One committee member will serve as chairman.
- Section 3.4 The nominating committee should meet as many times as they deem necessary in order to select nominees. There should be at least two (2) nominees for each office. A nominee for any office may be the incumbent of that office.
- Section 3.5 Term limits: The President and Vice President may only serve two (2) consecutive one (1) year terms. All other Club officers may serve up to four (4) consecutive one (1) year terms after which they may run for that office after one (1) year has elapsed. The President after vacating office may not seek election to another board position except for Past president until one (1) year has elapsed. (See Section 2.1)
- Section 3.6 To be eligible for election to a club office a nominee must be:
1. A Member in good standing with the Club.
 2. A licensed Amateur Radio Operator.
 3. A Club member for the last consecutive 12 months.
 4. At least 18 years of age.
- Section 3.7 The nominating committee will present a list of nominees to the club membership at the October general meeting. At this time, the Club membership may submit nominations from the floor for any and all Club offices.

- Section 3.8 After all nominations from Nominating Committee and from the Floor have been received, the nominations will be closed.
- Section 3.9 A ballot vote will take place at the regularly scheduled November general Club meeting.
- Section 3.10 The new officers will take office at the December general meeting and begin their duties in January.
- Section 3.11 To be eligible to vote in the annual election of Club officers a member must be a full member in good standing for one year, except for initial full members. (See Section 4.8)
- Section 3.12 To facilitate orderly change of club leadership the following applies: All changes of symbols of office (i.e. Keys, signatory card changes, paperwork relating to the office and any other items to be passed to the succeeding officers) shall be accomplished on or before December 15 of the same calendar year following the November elections.
- Section 3.13 To be eligible to vote at regular Club meetings a voting member must be a Full member in good standing.
- Section 3.14 At no time may a vote be cast by proxy.
- Section 3.15 All voting at regular Club meetings shall be done by way of show of hands, voice or other like means by the majority of voting members present at any meeting.

ARTICLE IV – MEMBERSHIP

- Section 4.0 Membership is open to anyone regardless of sex, race, color, creed, national origin, religion or age.
- Section 4.1 Classes of membership are as follows:
 A) Full - Any person holding a valid Amateur Radio License.
 B) Associate - Any person being a member who does not hold an Amateur Radio License or any unlicensed family member of an Full member within the same household. Associate members hold no voting rights.
 C) Affiliate – Any person who wishes to be a member but is unable to participate in Club functions due to but not limited to: health, living location, or occupational duties. Affiliate members hold no voting rights.
- Section 4.2 Membership fees are due and payable in January and become delinquent at the close of the January regular meeting.
- Section 4.3 A) Membership fees shall be as follows:
 \$30.00 per annum for a Full member.
 \$30.00 per annum for Associate members who are not part of a Family membership.
 \$2.00 per annum per person within the same household of the first member of a family. (see section 4.4)
 \$15.00 for a Affiliate member
 B) Initial membership clause:
 Only the first (initial) members fee may be prorated for a partial year.
 Partial Year Proration: \$3.00 per month for the remaining months in the year up to a maximum of the standard \$30.00 annual fee.
 C) Family membership: Only the Initial member fees may be prorated.
 There are no Prorations for additional family members within the same household.
- Section 4.4 Family Membership: Only the first Full member is charged the full annual fee, all other family members are charged \$2.00 per member within the same household.

- Section 4.4a Only licensed family members within the same household are considered full members. Non-licensed family members within the same household are considered associate members.
- Section 4.4b To be considered a family member: You must be the spouse, child or step-child, Parent or Grand Parent of the Full member and reside in the same household as the initial Full member.
- Section 4.5 There will be no proration for delinquent fees.
- Section 4.6 A member may be suspended for:
a) non-payment of dues.
b) by vote of the general membership for cause.
c) termination of membership by expulsion by two thirds vote of the membership at any regular meeting.
- Section 4.7 Members suspended for any reason will be sent written notice of the suspension.
- Section 4.8 A member who has been suspended for non payment of membership fees may be reinstated by payment of Full Annual Fees.
- Section 4.9 If he/she was suspended for any other reason, then the member shall apply for new membership and upon receiving a majority vote of the members present at any regular meeting be returned to good standing.
- Section 4.10 Any member in good standing may use Club owned equipment. The member using such equipment, by default, indemnifies and holds harmless the Amateur Radio Club of Central Louisiana its officers or club members for any damages or liability from the use of such club equipment.
- Section 4.11 Any member who uses Club equipment is responsible for proper use and care of Club equipment. In the event the equipment is returned damaged, the Club member is responsible for all costs (including replacement) in returning the equipment to the condition in which he/she took possession of the equipment.
- Section 4.12 If a member of the club is activated for military duty or an extended police action their membership dues will be waived for the duration of such action plus 90 days.
- Section 4.13 Any past member who has been out of the Club in excess of two (2) years may have their membership fees prorated under Section 4.3.

ARTICLE V – STANDING COMMITTEES

- Section 5.1 The Standing Committee's are to be chaired by the current Vice-President and are as follows:
A) Repeater Committee
B) Annual American Radio Relay League (ARRL) Field Day Committee
C) Annual Hamfest Committee

ARTICLE VI – SPECIAL BENEFITS

- Section 6.1 Ticket Sales – Any club member who sells \$150.00 or more worth of tickets for any Club sponsored fund raiser shall have his or her annual club fees for the following year waived.
- Section 6.2 The Club Web master will have his/her annual membership fees waived for maintaining the Club web site.

ARTICLE VII- FUNDING

- Section 7.1 Funds received are to be used for but not limited to:
 - A) Club Repeater maintenance.
 - B) All Standing Committee funding (section 5.1)
 - C) Production and disbursement of Club documents (i.e.) The Brass Key or other Club notices.
 - D) Funding of Club projects, gatherings or functions.

ARTICLE VIII- AMENDMENTS

- Section 8.1 Any section or any portion thereof may be suspended by majority vote of the Board of Directors and passage by majority vote of the general membership in good standing present.
- Section 8.2 Any of the Articles as set forth in these By Laws may be amended at any regular meeting by a two-thirds vote of the Full members in good standing present where proper notice is sent to the membership (See Section 1.7) to have in their possession Thirty (30) days prior to the meeting and shall be listed in this Article upon adoption by the Membership and published in the Club newsletter.

ARTICLE VIII - EFFECTIVE DATE

- Section 9.1 These By Laws as stated shall take effect immediately upon their adoption.

I certify that the above By Laws were approved by a majority of the members present at the regular meeting on, April 1, 2008.

Club Secretary

Club President

Witness

Witness